**Abstract Submission Template: 2023 American Public Health Association (APHA) Annual Meeting**

*This template can help with organizing your abstract for submission to the APHA’s annual meeting. It may not reflect the full set submission requirements for each APHA section or caucus. Review the specific requirements for the meeting section or caucus to which you are submitting before you begin to draft your abstract.*

**Conference Date:** November 12-25, 2023

**Abstract Submission Due Date:** March 31, 2023

**Word Limit: Varies by section/caucus**

*Most APHA abstracts are limited to 250 words, but some sections allow up to 400 words. Check the requirements for your section or caucus.*

**Typical Abstract Elements**

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| --- | --- |
| **Research Abstract** | **Programmatic Abstract** |
| **Title**  Use a title that is descriptive, succinct, and eye-catching. Aim for a dozen words or less. Consider: What is your proposed conference presentation about and what makes it interesting? | |
| **Background/Problem Statement**  Outline the problem(s) your research or program addresses and why they are important. The final sentence of this section should state your presentation topic and/or research question. Consider: What motivated your work, and why should someone care about it? | |
| **Methods**  Describe your research activities. Include a timeframe and information about your study population (e.g., number of people targeted or reached by your intervention). Consider: How did you design your study; what data did you collect and/or analyze, and how? | **Description or Approach**  Describe your program activities. Include a timeframe for those activities and information about your target population (e.g., number of people reached by your intervention). Highlight your most significant accomplishments and use data points and specific timeframes (e.g., A total of XXXX people received a COVID-19 vaccine dose at our mobile clinics between MONTH and MONTH YEAR). Consider: How did you approach the problem and what progress have you made to address it? |
| **Results**  Highlight your top research findings. Quantitative research analysis descriptions should include relevant data points (e.g., descriptive or impact measures). Qualitative research analysis descriptions should include common themes. |
| **Conclusions or Lessons Learned**  Include the key takeaway points (choose the top 1-3) from your research project or program activities. What “pearls of wisdom” do you want to impart to others? | |
| **Recommendations/Implications for Policy or Practice**  What do your findings mean in the context of broader efforts to further vaccine equity/health equity? What changes should be made/approaches should be adopted by public health providers, policymakers, or others (specify your target audience!) based on what you did and/or what you found? | |

**Other Fields Typically Needed for an APHA Submission**

APHA Program:

*Follow* [*this link*](https://apha.confex.com/apha/2023/cfp.cgi) *to view the list of programs/topics/caucuses.*

APHA Topic (Select 1 from APHA abstract submission form drop-down list):

*Within each program/topic/caucus, there is a sub-topic that your abstract must fit under. You’ll find the sub-topic on the specific page of your program/topic/caucus.*

Learning Outcomes (2-3):

*This section is not within the word count and is for you to input at least one measurable learning outcome. These are tangible things an audience can learn/take away from your presentation.*

*For sections/caucuses that require a learning outcome, the organizers may instruct you to use only the following measurable action verbs: Explain, Demonstrate, Analyze, Formulate, Discuss, Compare, Differentiate, Describe, Name, Assess, Evaluate, Identify, Design, Define or List. They may advise against using (a) unmeasurable objectives such as “to understand” or “to learn” or (b) compound objectives.*

Learning Areas (select up to 6 from APHA abstract submission form drop-down list):

*These are the topic areas that people will learn about when they read your abstract/attend your presentation.*

Health indicators (select up to 3 from APHA abstract submission form drop-down list):

*What health measures does your project address?*

Fields to fill at time of submission:

* **Qualifications Statement:** You must include a brief (1 – 3 sentences) statement regarding why you are qualified to present on the content of your abstract. Statements should be tailored to the content, rather than generic statements related to education, training, or employment. For example, “I am qualified to make this presentation because I am serving as program manager for the XYZ initiative, oversaw program implementation, and am leading the effort to assess the program’s impact.”
* **Conflict of Interest Required Disclosure:** You will be required to answer this question (and explain a ‘yes’ response): *During the past 24 months have you, or your spouse or partner had a financial, professional or personal relationship that might potentially bias and/or impact content of the educational activity/session?*